

Filing and Security

UNCLASSIFIED

Primary Case: 319J-HQ-A1487574-RMDCase Title: (U) RECORDS MANAGEMENT
DIVISION

Serial Number: 17

Serialized: 01/24/2013

Initiated: 06/04/2012

Details

Document Title: (U) Facility Maintenance Request

Synopsis: (U) Records Management Division Requests Assistance to Build a
Temporary Parking Area

Details: (U)

The Records Management Division (RMD) is requesting assistance from the Facility and Logistics Services Division to obtain a cost estimate from the General Services Administration for the construction of a temporary parking area at the Winchester, Virginia facility (ICRC).

RMD has an immediate need to construct a 120 ft by 240 ft temporary parking lot at the ICRC to house refrigerated trailers which contain FBI records damaged in two floods occurring in Alexandria, Virginia and Moonachie, New Jersey. This parking lot will be constructed on a large grassy area at the ICRC, using compacted gravel. At such time when this lot is no longer needed, it will be removed and the grassy area will be restored.

The trailers are currently located in multiple locations and the construction of this parking lot will allow all 22 trailers to be centrally located in Winchester, Virginia. [REDACTED]

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[REDACTED] The collocation of these trailers will allow increased security and ease of maintenance and refueling.

In addition to the aforementioned information, the relocation of the trailers to the ICRC would eliminate the need to continue incurring the cost of the mobile security company in place currently providing roving patrol coverage. The trailer relocation will result in a cost savings [REDACTED]

Routing

From: RECORDS MANAGEMENT, DK-LMU

Drafted by: [REDACTED] ER

Approved by: [REDACTED] ER

[REDACTED] ER

Distribution: DV-SMUHQ

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